

# NCK Homeland Security Region Council

Meeting Minutes for 6/7/06

## Representatives in attendance:

Darrell Eastin- Fire Service, Salina

Jon Siemers- Fire Service

Bryan Armstrong- Emergency Management, Saline County

John Hultgren- EMS

Pam Kemp- EMS, Clay County

Raymond Raney- Emergency Management

Terry Collins- Mitchell County

Janice Davidson- Ottawa County

Brad Homman- Public Safety Communications, Dickinson County

Sherry Angell- Public Health

Sue Cooper- Hospital

Charles Sellens- Smith County

Ladonna Reinert- Lincoln County

Dennis Colsden- NCK HS Regional Coordinator

## Representatives absent:

Ron Blad- Law Enforcement, Republic Co.

James Hill- Law Enforcement, Salina

Shawn O'Leary- Public Works, Salina

Don Snyder- Jewell County

Betty Pruter- Osborne County

Richard Chartier- Cloud County

Kenny Bernard- Ellsworth County

## Guests in attendance:

Barry Autrey, Rural Planning Specialist, KDHE

Dr. Larry Coulson, NCK Chpt. of the American Red Cross

Dave Chase, Beloit, Ks.

Russ Black, Lincoln County Sheriff

Capt. Jason DeVore, KHP

Lt. Michael Murphy, KHP

Denise Loy, Mitchell County Emergency Management

A. Dr. Larry Coulson, NCK Chapter of the American Red Cross in Salina facilitated a presentation on a "Training Grant Initiative for Non-Governmental Organizations" which is a pilot project from the Office of Domestic Preparedness. The goal is to develop & deliver a national training program to enhance the capacity of non-governmental and volunteer organizations to respond to the humanitarian needs of local audiences following WMD/T incidents. It consists of 6 web-based, self-directed awareness level courses, sponsored by the NCK Chapter & available later this summer. Planning & Management level courses will also be forthcoming.

B. At the conclusion of the presentation by Dr. Coulson, he was asked if he would be willing to represent Volunteer/Non-Profit Organizations on this Regional Council. He agreed after minimal discussion. Charles Sellens made a motion to appoint Dr. Larry Coulson to the NCK HS Regional Council as the Volunteer/Non-Profit Organization Representative. 2<sup>nd</sup> made by Pam Kemp. Motion passed by unanimous vote. By-Laws & previous minutes & other appropriate material to bring him up to date will be emailed.

## C. Approval of April minutes

Minutes of the April 19, 06 meeting were emailed out. Motion to approve the minutes as emailed made by Ladonna Reinert, 2<sup>nd</sup> made by Jon Siemers. Motion passed by unanimous vote.

D. Welcome - by Terry Collins, Mitchell County Commissioner

E. Introduction of Council members & Guests – see above list

#### F. KEMA Updates-Dennis Colsden, NCK Homeland Security Regional Coordinator

The FY 2006 HSGP award amounts & how it will be dispersed are out. Local Emergency Managers received funding packets yesterday & there were questions re: a form to transfer the local award to the regional group & whether the counties were required to do that. Dennis will get better clarification & report back. A Fiscal Agent will need to be appointed to handle the money for the Regional Council. Since the Regional Councils are not legal entities at this time, they can not directly receive the HSGP funds. Discussion tabled until later on the agenda.

#### G. Resignation of NCK HS Regional Council Sheriff Representative-Dennis

Sheriff Ron Blad has stepped down from the Regional Council. Sheriff Russ Black from Lincoln County has shown interest as his replacement & is in attendance today. Dennis will proceed with the appointment through the Sheriff's Association, as no dissension was noted.

#### H. Incident Management Teams-Dennis

The development of Incident Management Teams at the Regional & State level is being proposed to train people to respond & support within & without the state. Each Regional Council is being asked to send one representative to the June 28<sup>th</sup> IMT committee meeting to address this issue. Dennis recommended to the Council to appoint Bryan Armstrong. Pam Kemp would sure like someone to represent the MERG project to attend that meeting & Dennis will make that known. Sue Cooper made a motion to appoint Bryan Armstrong to the IMT committee to represent this Regional Council. 2<sup>nd</sup> made by Jon Siemers. Motion passed by unanimous vote.

#### I. MERG (Major Emergency Response Group) - Pam Kemp & Jon Hultgren

Region 3 EMS Directors formed this group 3 yrs. ago, contracting with Kansas Rural Health Options to get the project off the ground. MERG can assist with personnel & resources to support other EMS agencies in a disaster; however they are governed by county medical protocols & will operate under their local protocols, not the county protocols where they are responding. Members train together, are developing a regional resource list & have reviewed EMS response plans for gaps & have attempted to address those. Liability & reimbursement is covered under emergency response laws.

Discussion re: differing regions for various disciplines & request for maps for those not received at the initial Jan. training

#### J. Fiscal Agent

Several documents distributed re: the FFY 2006 HSGP, including a draft for requirements for fiscal agents, application preparation guidance, & FY 06 funding availability. There is a Leadership Summit next week that the FA is invited to attend if one is appointed prior to that time. Sherry Angell proposed to the group to consider the North Central Planning Commission as an applicant for the Fiscal Agent, as they meet the requirements, already serve many of the counties, & have county & city officials serving on their Executive Board. Others also need the opportunity to submit their interest, which does not allow an appointment to be made today. After some discussion, Charles Sellens suggested the Council provide the pertinent documents to John Cyr, Exe. Director of the NCRPC to look over & invite him to speak to the issues. Council members were in agreement with the suggestion. John Cyr addressed the Council after he had looked over the documents. There are details that would need to be clarified & worked through, but expressed an interest in the NCRPC serving as the Fiscal Agent on behalf of the Regional Council. Charles Sellens requested a copy of a standard MOU or draft contract that the Planning Commission uses/would use for the provision of services, which will be supplied. After some discussion resulting in asking the NCRPC to go to next week's meeting in a "tentative" fiscal agent capacity, Darrell Eastin made a motion to approve the North Central Planning Commission (NCRPC) to go to the Leadership meeting next week on the Regional Council's behalf & then conduct an email vote within 2 weeks to accept the NCRPC as the Fiscal Agent. 2<sup>nd</sup> made by Brad Homman. Further discussion re: If approved, setting up a subcommittee such as the Exe. Committee to negotiate terms of the agreement & presenting it to the Council at the next

meeting. With no further discussion Sue requested a vote on the motion. 13 Yes votes, Sherry Angell voted to abstain. Motion carried.

#### K. Determination of what FY 2006 HSGP Investment Justifications to choose as regional projects

Using the Top 5 Regional Risks, Gap Analysis & how they fit into the Investment Justifications funded, discussion ensued on what & how to choose regional projects. Documents as listed previously & a summary provided by Bryan Armstrong of the State of Kansas Enhancement Plan & the Initiative List & Investment Summary for FY2006 were used to assist in the discussion. The project period is August 1, 2006 to May 31, 2008. Applications for funding are due on or before September 1, 2006. Regional projects must represent the region & the need to illicit projects from those disciplines represented vs. personal goals was given as a reminder. Without having specific projects, it makes it difficult to select & approve specific investments. It was suggested to pick 3-4 that were most reasonable & would fit the region's identified risks. Recent individual county allocation documents stated that 10% had to go towards EMS & a question was put forth on whether that applies to the region allocation or not. Anticipate more guidance & clarification from the Leadership Summit next week that the Regional Council Chair, Vice Chair, Fiscal Agent & HS Regional Coordinator have been invited to attend. Raymond Raney made a motion to choose Investment 1- Threat and Vulnerabilities-based CBRNE/WMD/Haz-Mat Response Training & Equipment, Investment 2- Enhanced Interoperable Communications/Integrated Technology, Investment 3-Deployable Response Resources, and Investment 11- Enhance the Capability to Prevent, Mitigate, Respond and Recover from an Animal Emergency. 2<sup>nd</sup> made by Bryan Armstrong. Further discussion re: the ability to meet the needs of all disciplines within these Investments will be very important & referred back to the summary provided that listed the purpose of each investment & how that might be accomplished. Most likely will only be able to choose 1 or 2 bullets under each investment, but may be able to word the projects requested in a way that addresses our needs adequately. Sue requested a vote on the motion. Motion passed by unanimous vote.

#### L. Excused Absences

Don Synder & Richard Chartier notified the Council that they would be unable to attend today's meeting. Charles Sellens made a motion that the two people who had notified the Council would be excused absences. 2<sup>nd</sup> made by Pam Kemp. Motion passed by unanimous vote.

#### M. Old Business

The Council is still missing an Agriculture Representative. Pam Kemp had been unable to make contact with Dr. Bill Bryant, but would do so prior to next meeting.

N. The next two NCK Regional Council meetings were set for July 7 from 10am- 2pm in Lincoln, Ks. at Emergency Services and August 8<sup>th</sup> in Abilene.

#### O. Adjournment

With no further business appearing a motion to adjourn was made by Pam Kemp & seconded by Janice Davidson. Motion carried by unanimous vote.

6/13/06

Respectfully submitted,

Sherry Angell RN, NCK Regional BT Coordinator, NCK HS Reg. Council Secretary